

New Leaders' FERPA Non-Disclosure & Confidentiality Policy

Last Modified: July 1, 2024

This policy applies to participants in any of New Leaders' programs (collectively, "Programs") and the National Aspiring Principals Fellowship® (the "Fellowship").

FERPA Compliance

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the confidentiality of student education records. "Education Records" are those records that are directly related to a student that are maintained by an educational institution or by a party acting for the institution. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

Participants of the Programs and the Fellowship are expected to familiarize themselves with some of the basic provisions of FERPA to prevent violating this Federal law, as unauthorized disclosure of Education Records can adversely impact New Leaders, the educational institution where the participant is enrolled, individual persons, and affiliated organizations.

Throughout enrollment in the Programs, participants must comply with FERPA, including but not limited to engaging in, or refraining from engaging in, the following activities:

- refrain from releasing or otherwise sharing information contained in student Education Records when submitting job-embedded projects, assignments, and assessments;
- avoid acquiring Education Record information for the purpose of completing job-embedded projects, assignments, and assessments; and
- redact any and all identifiable student data in compliance with FERPA and/or other state or local laws, rules, or regulations applicable to student education records.

Violations

Violation of this policy may lead to disciplinary action, up to and including dismissal from the Program. New Leaders reserves the right to reject any assignment or other submitted material if, at any time, it identifies evidence of cheating, unpermitted collaboration, or work that is not primarily the participant's own work.

Questions regarding this policy may be directed to programimplementation@newleaders.org or fellowshippupport@newleaders.org.